

Investigator Position

The Tennessee Comptroller of the Treasury is seeking an Investigator to investigate allegations of fraud, waste, and abuse in government and publicly funded entities, which will involve:

- Applying accounting principles and techniques to analyze data from large books and records (manual and accounting information systems) to find evidence of complex manipulation and/or concealment
- Conducting and documenting interviews
- Researching laws and regulations
- Recognizing and reporting process and transaction deficiencies
- Preparing to present investigations and testimony in all phases of the judicial process
- Partnering with law enforcement; prosecutors; staff of local, state, and federal agencies; contract auditors; vendors; and citizens on investigating criminal allegations
- Increasing the likelihood of compliance with relevant laws, rules, regulations, standards, best practices, and policy

Investigators must be able to travel throughout Tennessee as needed; however, they travel primarily within an assigned region. This position is located within the Mid East Tennessee region. Investigators may be required to work a flexible schedule to meet deadlines.

Candidate

A successful Investigator exhibits familiarity with accounting, auditing, and/or investigative procedures and has:

- A 4-year degree in:
 - Accounting,
 - Business Administration with an Accounting Emphasis, or
 - Criminal Justice with a minimum of 9 semester hours in Accounting and a minimum of 2 years financial investigative experience
- Valid driver license
- Certified Fraud Examiner (CFE) and/or Certified Public Accountant (CPA) preferred
- Uses a high degree of tact and diplomacy in all interactions
- Exercises common sense and good judgment in evaluating situations and making decisions
- Communicates ideas clearly, concisely, and convincingly, both verbally and in writing
- Exhibits professionalism and a high level of integrity in all situations

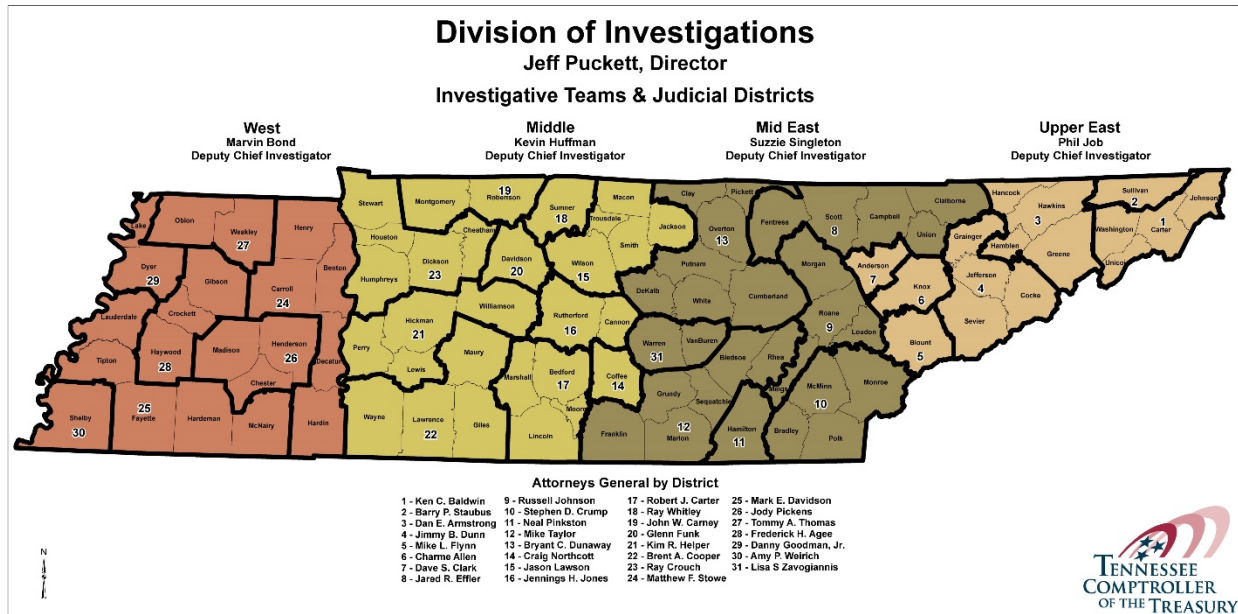
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The qualifications listed are representative of the competency, knowledge, skill, and ability required to be successful in this

position. Other combinations of education and experience, if equivalent, may qualify an applicant for consideration.

About Our Office

The Office of the Tennessee Comptroller of the Treasury is responsible for the audit of state and local governmental entities and participates in the general financial and administrative management and oversight of Tennessee state government. In the Comptroller’s Office, we strive to deliver on our mission to make government work better. Through dedicated hard work and commitment, every Comptroller’s Office employee accepts personal responsibility to accomplish our mission and uphold it.

The Division of Investigations supports the Comptroller's mission of making government work better by investigating allegations of fraud, waste, and abuse in government and publicly funded entities and by working closely with law enforcement and prosecutors on criminal allegations. The division reports the results of its investigations, including significant internal control and compliance deficiencies, to the appropriate parties and also provides requested assistance and appropriate information to citizens, auditors, public officials and policy makers, other state departments and agencies, law enforcement and prosecutorial agencies, and other interested parties. The Division of Investigations has teams in four regions - West, Middle, Mid East, and Upper East - based on geography and judicial districts. These regions are shown in the map below.



Suzzie Singleton, CFE, CGFM

Deputy Chief Investigator

Comptroller of the Treasury

Division of Investigations

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Mission: To Make Government Work Better