



Research Accounting Manager- Financial Management & Compliance - 21000001WB

POSITION ANNOUNCEMENT-

Division of Research Management-Financial Management & Compliance

Research Accounting Manager

Division of Research Management-Financial Management & Compliance (FMC) is seeking to hire a Research Accounting Manager. The principle responsibilities are as follows:

- Plans, organizes, directs, and certifies the work of Research Accountants to facilitate the effective and efficient management of roughly 2,100 grants and contracts from external sponsors.
- Responsible for on-boarding and training new team members, guiding their development on the department's career path.
- Provide regulatory guidance to faculty, department heads, and departmental accounting staff.
- Review grant and contract activity to ensure financial compliance.
- Hybrid remote work schedule possible upon completion of probation period.

Additional information regarding the department may be viewed at <https://research.utk.edu/research-administration/financial-management/>.

Basic Requirements:

Education: Bachelor's degree

Experience: Six or more years in post-award management of sponsored grants and contracts, preferably at a comprehensive research university or institution. Experience with computer systems and software, including Microsoft Office.

Skills:

Knowledge of research administration issues including financial management and the ability to interpret and communicate federal, state, and local laws and regulations relevant to research administration operations, policies, and procedures;

Working knowledge of Uniform Guidance, Federal Acquisition Regulations, and granting agency requirements;

Ability to communicate effectively, including active listening skills, plus the ability to work with a diverse group of faculty, staff, administrators, and other stakeholders;

Ability to prioritize and manage a high-volume of complex projects simultaneously to meet deadlines in a fast-paced environment;

Ability to be detail-oriented with strong organizational and problem-solving skills;

Ability to be flexible, have sound judgment with an open and collaborative style of leadership that encourages teamwork and cooperation;

Ability to be a strong role model, manager, and coach;

Ability to provide excellent customer service with a commitment to exceptional quality;

Ability to think analytically, quantitatively, creatively, and strategically and to work with ambiguity;

Be an independent thinker with professional skepticism;

Ability to be a team player who works well collectively and collaboratively with colleagues to achieve common goals.

Preferred Experience:

Knowledge of UT fiscal, human resource and research policies; Knowledge of SAP and/or Cayuse; Direct supervisory oversight of accounting personnel; Professional certification, such as Certified Research Administrator (CRA) or Certified Public Accountant (CPA), or Certified Internal Auditor (CIA).

Individuals interested in applying should submit their cover letter addressing professional experience relevant to each required minimum qualification, resume, and complete contact information for three professional references.

Apply through our job portal website

here: https://ut.taleo.net/careersection/ut_knoxville/jobdetail.ftl?job=21000001WB